Manitoba Centre for Health Policy

Updates, Changes, and Reminders

Version: Oct 23, 2026

Territory Acknowledgement

The University of Manitoba campuses and research spaces are located on original lands of Anishinaabeg, Ininiwak, Anisininewuk, Dakota Oyate, Dene and Inuit, and on the National Homeland of the Red River Métis.

UM recognizes that the Treaties signed on these lands are a lifelong, enduring relationship, and we are dedicated to upholding their spirit and intent. We acknowledge the harms and mistakes of the past and the present. With this understanding, we commit to supporting Indigenous excellence through active Reconciliation, meaningful change, and the creation of an environment where everyone can thrive. Our collaboration with Indigenous communities is grounded in respect and reciprocity and this guides how we move forward as an institution.



Information Covered

- **Updates and Changes:**
  - Data Documentation
  - Feasibility Data Table
  - Project-Specific Data
  - Approvals and Researcher Agreements
- **Reminders:**
  - Public Release
  - Project Closures

Important Updates and Changes



Additional and Updated Data: 2026

Most Recently Added Data:

- Vital Statistics Births
- Vital Statistics Marriages and Common Law
- Housing Operations Management System (HOMS) will replace the Tenant Management System (TMS) data after 2018

Coming Soon:

- Canadian Longitudinal Study on Aging (CLSA)
- Separate COVID-19 databases will be replaced by the Provincial Respiratory Virus Surveillance (PRVS) data

Other Notes:

- Shared Health Diagnostic Services data components have been combined into a single database for requesting, as have the Hospital Abstracts components.

Feasibility Data List

- Pre-funding feasibility request data tables do not need specific variable details or rationale. Feasibility requests with existing funding must include these details.
- A table of recommended databases and years is currently provided in addition to the cost estimate. This is our reviewer's recommendation based on the project documentation provided in the feasibility request package.
- The databases and years provided in Recommended Databases table are expected to match the databases and years in the RITHIM submission.

Project Specific Data: Change in Process

Appendix 2 of the Feasibility form must be completed if any databases not available in the MCHP repository will be used for your project. If the data is held by Manitoba Health, MCHP will facilitate data acquisition.

Current non-repository data process guide is located on our webpage.

Approval Updates

- There have recently been some changes and delays in the approval process for some data providers.
    - The Departments of Justice and Families often require more than 2 weeks to review and provide comments/approval for new submissions and amendments.
- The Criminal Courts Automated Information Network (CCAIN) is currently not being approved for use by the Department of Justice.
- Immigration, Refugees and Citizenship Canada (IRCC) no longer requires approval for use of their data. All public releases using IRCC data should still be forwarded to their office.

Researcher Agreements, Updates & Notifications

- Researcher Agreements (RA) signed from 2016 to 2022 had a 4-year expiration date with an option to extend once for 2 years.
- Starting 2023, RAs are valid for 7 years after the date of PHRPC approval. RAs can be extended as long as the extension is requested 60 days prior to expiry.
- Lapsed RAs for projects that are still having work done can be renewed by completing a new Researcher Agreement.
- Projects with expired agreements will be closed and archived.
- Archived projects can be reopened for a fee.

Important Reminders



Public Release

MCHP Access should be notified of all public releases. This includes conference presentations, posters, abstracts, media releases, etc.

Type	Manitoba Health (PHRPC)	MCHP	Other Providers (some specific DAS may have further requirements)
Articles (publications, thesis, new release)	30 days	30 days	Prior to public release
Presentations (with handout, abstract or compendium)	30 days	30 days	Prior to public release/presentation
Oral Presentation only	10 days	10 days	Prior to public presentation

Project Closure

- Please include the project ID number in the subject line for all project-related email communications
- Please submit the RITHIM Project Completion Form to Repository Access once a project is completed.
    - Projects will be archived for 7 to 10 years.
- Annual Approval Certificates (HREB/CHIPER) must be provided to MCHP prior to the expiration date.
    - Failure to submit a new HREB/CHIPER Approval Certificate prior to the expiration of the approval on file may result in data analysis and project access delays
- Extension to Researcher Agreements must be requested and provided prior to the expiration date.
- Inactive or expired projects will be archived.

Questions?

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  - (204) 474-9246

- Questions about accreditation, feasibility review, and approval process can be directed to:
  - Narmada Retnakaran
  - mchp.access@umanitoba.ca
- Vetting requests email: MCHP.RAS.Vetting@umanitoba.onmicrosoft.com

- MCHP Technical Support: MCHP.Support@umanitoba.onmicrosoft.com

Manitoba Centre for Health Policy

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