

Manitoba Centre for Health Policy

Reminders and What's New in 2023?
(updated May 2023)

Territory Acknowledgement

MCHP acknowledges that we live and work on Treaty 1 land, the home of the Anishinaabe, Cree, Oji-Cree, Dakota and Dene peoples and the homeland of the Métis Nation. We respect the treaties that were made on these Territories, we acknowledge the harms and mistakes of the past, we recognize the ongoing present day colonial violence that is faced by Indigenous peoples within healthcare, education, justice, child welfare and government systems and we dedicate ourselves to moving forward in partnership towards decolonization in the spirit of reconciliation and collaboration.



Important Changes and Reminders for 2023



Information Covered

- Background on Accreditation
- Updated Documentation and Data
- RITHIM
- Researcher Agreements
- Project Status Reminders

Accreditation Background

- This material covers information that may have been revised and/or requires further clarification since your original Accreditation Session.
- The initial session was attended in person, or by a virtual meeting. Annual updates are completed through an online survey.
- All PIs and Analysts working on research projects at MCHP, require PHIA training to be completed, along with the associated PHIA Declaration. UofM Privacy office may require updated training and declaration, as identified through UM Learn.

Updated External Documentation

- High level documentation on databases in the MCHP Repository, is provided on the MCHP website.
- [Database Summaries](#):
 - Database summaries include a ‘boilerplate’ summary that may be used in publications.
- [Recently added concepts and glossary entries](#) are displayed when browsing the Centre’s Concept or Glossary page.

Additional and Updated Data: 2022/23

Keep in mind that some databases have not been updated or are discontinued

- [Available years of data for each database](#)
- [List of the databases available within the repository that can be accessed on the MCHP website.](#)
- NEW DATA:
 - [COVID-19 Vaccination, Appointments and Screening data](#)
 - [COVID-19 Lab Testing and Results data](#)
 - [COVID-19 Surveillance – Cases and Contacts](#)
 - [Admission, Discharge and Transfer \(ADT\) data](#)

RITHIM – Research Improvements Through Harmonization in Manitoba

- Centralized submission is expected Spring 2023. For more information: <https://www.rithim.ca>
- Implementation of RITHIM
 - Until single point of submission, continue to submit to Health Research Ethics Board (HREB) and Provincial Health Research Privacy Committee (PHRPC), separately.
 - PHRPC approval requires approval from the Committee for Harmonized Health Impact, Ethics and Privacy Review (CHIPER). This review is automatically initiated based on HREB/PHRPC submission. CHIPER was established January 1, 2022.

Researcher Agreements, Updates & Notifications

- Starting in 2016, all Researcher Agreements have a 4-year expiration date with an option to extend.
- Starting in 2023, MCHP will be sending out expiration reminders for projects with current HREB approval.
- Projects with expired agreements will be closed and archived.

Project Closure Reminders

- Annual Approval Certificates (HREB) must be provided to MCHP prior to the expiration date.
- Extension to Researcher Agreements must be requested and provided, prior to the expiration date.
- Please submit a Final Study Status Report Form, once a project is completed.
 - Projects will be archived for 7 to 10 years.
- Inactive or expired projects will be archived.

Breach – Definition and Reporting

MCHP has an obligation to track and report breaches.

- Breach
 - Individual records or personal information released/disclosed
 - Within system/MCHP
 - Externally
 - Individual records or personal information used or accessed outside of approvals
 - Integrity of data is compromised
 - Small numbers released/disclosed
 - Release of results outside of process (e.g. published without review)
- Reporting
 - Notification of direct supervisor/MCHP
 - Review/Extent
 - Notification of UofM/Gov - Access and Privacy Office, MB Gov Dept/MH
 - Review - What was the breach? Is further investigation necessary?
 - Correction/Follow-up
 - Documentation

Questions?

- Charles Burchill, Associate Director Repository
 - Charles.Burchill@umanitoba.ca
 - 204-789-3429
- Questions about accreditation, feasibility review, and approval process can be directed to:
 - Charles Burchill
 - MCHP.Access@umanitoba.onmicrosoft.com
- Vetting requests email: MCHP.RAS.Vetting@umanitoba.onmicrosoft.com
- MCHP Technical Support: MCHP.Support@umanitoba.onmicrosoft.com

Thank you!

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