

# Manitoba Centre for Health Policy

Reminders and What's New in 2024?  
(updated January 2024)

# Territory Acknowledgement

*The University of Manitoba campuses are located on original lands of Anishinaabeg, Ininewuk, Anisininewuk, Dakota Oyate and Denesuline, and on the National Homeland of the Red River Métis.*

*We respect the Treaties that were made on these territories, we acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of Reconciliation and collaboration.*



# Important Changes and Reminders for 2024



**Manitoba Centre for Health Policy**

Data | Insight | Informing Solutions



**UM** | Rady Faculty of  
Health Sciences

# Information Covered

- Background on Accreditation
- Updated Documentation and Data
- RITHIM
- Researcher Agreements
- Project Status Reminders

# Accreditation Background

- This material covers information that may have been revised and/or requires further clarification since your original Accreditation Session.
- The initial session was attended in person, or by a virtual meeting. Annual updates are completed through an online survey.
- All PIs and Analysts working on research projects at MCHP, require PHIA training to be completed, along with the associated PHIA Declaration. UofM Privacy office may require updated training and declaration, as identified through UM Learn.

# Updated External Documentation

- High level documentation on databases in the MCHP Repository, is provided on the MCHP website.
- [Database Summaries](#):
  - Database summaries include a ‘boilerplate’ summary that may be used in publications.
- [Recently added concepts and glossary entries](#) are displayed when browsing the Centre’s Concept or Glossary page.

# Additional and Updated Data: 2023/24

*Keep in mind that some databases have not been updated or are discontinued*

- [Available years of data for each database](#)
- [List of the databases available within the repository that can be accessed on the MCHP website.](#)
- New Government Department and approvals NAME covering TMS (tenant management system) NOTE: The TMS system data is being replaced by the new HOMS (Manitoba Housing) data, but at this time the HOMS data is not available in the Repository.
- NEW DATA:
  - [COVID-19 Vaccination, Appointments and Screening data](#)
  - [COVID-19 Lab Testing and Results data](#)
  - [COVID-19 Surveillance – Cases and Contacts](#)
  - [Admission, Discharge and Transfer \(ADT\) data](#)
  - [Autism Spectrum Disorder \(ASD\) – Rehabilitation Centre for Children \(RCC\)](#)
  - [Cerebral Palsy \(CP\) – Rehabilitation Centre for Children \(RCC\)](#)
  - [Canadian Index of Multiple Deprivation \(CIMD\)](#)
  - [Youth Health Survey \(YHS\)](#)
  - [Immigration, Refugees and Citizenship Canada \(IRCC\) Temporary Residents](#)

# RITHIM – Research Improvements Through Harmonization in Manitoba

- Centralized submission is expected Summer 2024. For more information visit the [RITHIM website](#).
- Implementation of RITHIM
  - Until single point of submission, continue to submit to Health Research Ethics Board (HREB) and Provincial Health Research Privacy Committee (PHRPC), separately.
  - PHRPC approval requires approval from the Committee for Harmonized Health Impact, Ethics and Privacy Review (CHIPER). This review is automatically initiated based on HREB/PHRPC submission. CHIPER was established January 1, 2022.



# Researcher Agreements, Updates & Notifications

- Starting in 2016, all Researcher Agreements have a 4-year expiration date with an option to extend.
- Starting 2023, Research Agreements will be valid for 7 years after the date of PHRPC approval. Note: Research agreements made prior to the 2023 change, will maintain the 4-year expiration date.
- Starting in 2023, MCHP will be sending out expiration reminders for projects with current HREB approval.
- Projects with expired agreements will be closed and archived.

# Amendments

- Please include both MCHP and MH ([pima@gov.mb.ca](mailto:pima@gov.mb.ca)) on amendment requests to PHRPC
- Amendments should not be submitted between original submissions and Researcher Agreement completion

# Project Closure Reminders

- Annual Approval Certificates (HREB) must be provided to MCHP prior to the expiration date.
- Extension to Researcher Agreements must be requested and provided, prior to the expiration date.
- Please submit a Final Study Status Report Form, once a project is completed.
  - Projects will be archived for 7 to 10 years.
- Inactive or expired projects will be archived.

# Breach – Definition and Reporting

MCHP has an obligation to track and report breaches.

- Breach
  - Individual records or personal information released/disclosed
    - Within system/MCHP
    - Externally
  - Individual records or personal information used or accessed outside of approvals
  - Integrity of data is compromised
  - Small numbers released/disclosed
  - Release of results outside of process (e.g. published without review)
- Reporting
  - Notification of direct supervisor/MCHP
  - Review/Extent
  - Notification of UofM/Gov - Access and Privacy Office, MB Gov Dept/MH
  - Review - What was the breach? Is further investigation necessary?
  - Correction/Follow-up
  - Documentation

# Questions?

- Charles Burchill, Associate Director Repository
  - [Charles.Burchill@umanitoba.ca](mailto:Charles.Burchill@umanitoba.ca)
  - 204-789-3429
- Questions about accreditation, feasibility review, and approval process can be directed to:
  - Charles Burchill
  - [MCHP.Access@umanitoba.onmicrosoft.com](mailto:MCHP.Access@umanitoba.onmicrosoft.com)
- Vetting requests email: [MCHP.RAS.Vetting@umanitoba.onmicrosoft.com](mailto:MCHP.RAS.Vetting@umanitoba.onmicrosoft.com)
- MCHP Technical Support: [MCHP.Support@umanitoba.onmicrosoft.com](mailto:MCHP.Support@umanitoba.onmicrosoft.com)

# Thank you!

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